JIB-PMES CSCS SMARTCARD Registration Application – Gas Service Engineer Blue card

Return to: JIB-PMES. Lovell House, Sandpiper Court, Phoenix Business Park, Eaton Socon, St Neots, Cambs. PE19 8EP or email to: info@jib-pmes.org.uk

Preliminary information

If you are an **individual** applicant, making a card application for yourself, please tick here to confirm: ☐

If you are an **employer** representative, making a card application on behalf of an employee, please tick here to confirm: ☐

If you are a **third party** (e.g. Agency) representative making a card application on behalf of someone else, please tick here: ☐

Important note: The cardholder retains the right to possession and use of the card, regardless of who makes the card application or, indeed, who makes payment.

Section 1 Card applicant details

Title: (Mr, Mrs, etc.) | Gender*: (Please leave blank if you would prefer not to say)

First name:

Surname:

Home Address:

Postcode:

Date of birth:

NI Number:

Mobile Tel. No.

Email address:

Please provide your membership number if you are a UNITE THE UNION member as you may be entitled to a free card:

*This information is requested for the sole purpose of ascertaining data on the composition of the plumbing and mechanical engineering services sector in terms of gender representation. This data will be treated and stored correctly, and securely, in accordance with our responsibilities under GDPR and the Data Protection Act 2018.

Section 2 Card type and cost

Card Details	Costs (Tick which type of application you are making) Standard application	Fast track application
Gas Service Engineer Blue (For L2 qualified operatives)	£45.00 ☐	£105.00 ☐

FAST TRACK OPTION

With **standard applications** it can take **up to 28 days** from the receipt of all required documentation for your card to arrive. For an additional payment of £60.00 (plus standard card fee) you can request your application to be **fast tracked**. When an application is fast tracked, we aim for you to receive your card **within 4 working days**. We require a completed application form, all supporting documentation and cleared payment by credit/debit card. Please tick the above box to fast track your application.

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Section 3 Health, Safety and Environment Training

1. NVQ/SVQ Exemption (applicable for blue cards)
If you have obtained a relevant Level 2 National Vocational Qualification (NVQ/SVQ); NVQ Diploma or applicable Diploma qualification within the past two years, tick this box ☐ and include a copy of your completion certificate with your application.

Please Note: **C&G 6035 or equivalent VRQ certificates are NOT acceptable.**
Those providing a NARIC equivalence report are NOT entitled to any NVQ/SVQ exemption

The exemption period is for a maximum of 2 years from the date on the completion certificate.

2. Health, Safety and Environment (HS&E) Test
If you have passed the JIB-PMES or the CITB HS&E test, please tick this box and ensure you send a copy of your test pass confirmation with this application. ☐

3. Other applicable Health and Safety Tests
If you have passed any other acceptable Health and Safety tests/courses please **ensure you send a copy of your test/course certificate** with this application.

Failure to provide a copy of your HS&E test pass could result in your application form being returned.

For a list of acceptable tests, please visit our website: https://www.jib-pmes.org/health-and-safety-test/

Section 4 Declaration

Applicant Declaration

By signing the below declaration, I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its suppliers for the purpose of processing my JIB-PMES CSCS card application. As part of the application process it may also be necessary to share your information with employers, labour agencies, training providers and awarding organisations for verification purposes.

I understand that my personal data will be stored in a secure database and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: www.jib-pmes.org); the JIB-PMES Privacy Policy and the Data Protection Act 2018.

I also agree that the information contained in this application form may be used by the JIB-PMES or shared with selected third parties in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry.

Important Information:

* **I acknowledge that full payment will be taken at the time of application and is non-refundable. I understand that I have up to 90 days from submitting my application form to provide any missing or additional information required for my application. If this process takes longer than 90 days, I understand that I am liable for the payment of another application fee.**
* **The card remains the property of the JIB-PMES and can be withdrawn at any time.**
* **If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.**

Signed: _____ **Date:** D D M M Y Y Y Y

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Section 5 Payment details

Please tick to confirm application type and fee: **Standard - £45.00** ☐ **Fast track - £105.00** ☐

If you have selected fast track, please ensure that the fast track box on page 1 is also ticked.

Payment options

Credit/Debit card authorisation
Payment is taken remotely, please complete following details:

I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type: ☐ Debit ☐ Credit

Card number:

Expiry Date:

Security code:
(last 3 digits from
the back of the card)

Cardholder name:

Cardholder address:

Cardholder signature:

Cardholder contact telephone number:

Cardholder email address:

ALTERNATIVE METHODS OF PAYMENT

- Credit/Debit card payment over the phone: Please call 01480 476925 for instructions
- BACS: Please phone the JIB-PMES on 01480 476925 for instructions

Payment Notes*:*

1. Full payment is taken at the point of application and is non-refundable.
2. If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above, please use one of the other methods of payment.
3. Where card payment details are provided, these will be securely destroyed as soon as payment has been taken.
4. Invoices will not be provided before or after payment.
5. Receipts must be requested at the time of application.
6. The JIB-PMES phone lines are open between 10am – 12pm and then again between 2pm – 4pm Monday to Friday each week.

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Section 6 Gas Service Engineer Blue Card

(For guidance notes see next page)

Name:

National Insurance Number:

Gas Service Engineer Blue Card

Minimum qualification - Level 2 NVQ/SVQ Level 2 or City & Guilds Craft Certificate in Gas Installation and Maintenance (see guidance notes)

Please tick against qualification obtained:

- ☐ Level 2 NVQ/SVQ or Diploma
- ☐ SCOTVEC Modules
- ☐ City & Guilds Craft (Pre - 1995)
- ☐ NARIC Equivalence Report

Please ensure you send copies of all your completion certificates with this application

Employment Details

Please provide details of your current employer or a company you have worked for (not a domestic client). If you are self - employed we will accept a company you have sub-contracted for. Your own company details are not acceptable.

Contact person (must be a senior member of staff/Director)

Name of Employer/Company:

Address:

Postcode:

Telephone number:

Email Address:

Gas Safe Licence number:

Note - applications will be returned if a valid Gas Safe Licence number is not provided

***Please note that checks will be made with the contact person to ensure that details included on this form are accurate and that you are, or have been employed in the Plumbing. Mechanical Engineering Services sector.**

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Section 7 Delivery

CARD DELIVERY DETAILS

Please tick this box if you would like the card to be delivered to the applicant's home address: ☐

Please tick this box if you would like the card to be delivered directly to the employer: ☐

Or, if you would like the card to be delivered to an alternative address please enter those details here:

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Section 8

Guidance Notes

JIB-PMES CSCS Gas Service Engineer Blue Card

i. A blue JIB-PMES CSCS Gas Service Engineer card is issued to those who have achieved any of the following NVQ/SVQ, or equivalent City & Guilds Craft Certificates.

- City & Guilds 598-1 Gas Installation Studies
- City & Guilds 660-1 Intermediate Certificate in Gas Fitting
- City & Guilds 662-1 Level 2 Certificate for Service Engineers (GAS)
- City & Guilds Intermediate Cert in Gas Fitting
- Level 2 6006 NVQ in Gas Installation & Maintenance
- Level 2 6012 NVQ Central Heating & Water Heating
- Level 2 6012 NVQ Domestic Natural Gas Installation & Maintenance
- Level 2 6013 NVQ Gas Services Installation & Maintenance (Domestic App.)
- Level 2 6016 NVQ Gas Services Installation & Maintenance
- Level 2 6028 Diploma in Gas & Water Network Construction
- Level 2 6029 Diploma in Gas Network Operation Service Paying (Mains)
- Level 2 6034 NVQ Domestic Natural Gas Installation & Maintenance

ii. JIB-PMES CSCS Registration cards issued on this basis are valid for up to five years, and may be renewed after that period (subject to renewal rules).

iii. This route of entry is permanently open.

iv. Those who have achieved their NVQ Diploma or NVQ/SVQ less than two years before applying for their JIB-PMES CSCS Registration card do not need any further health and safety training/testing to obtain the card, until the card needs renewing. The achievement of a relevant NVQ Diploma or NVQ/SVQ is accepted as evidence of health and safety awareness.

Note: The exemption period is for a maximum of 2 years from the date on the completion certificate. Those who have completed their NVQ Diploma or NVQ/SVQ training more than two years ago or hold City & Guilds Craft Certificates must pass the CITB Health, Safety and Environment test, or hold a valid exemption.

For Applicants with qualifications achieved outside the UK, please refer to item vi below, or the JIB-PMES website.

v. To obtain a JIB-PMES CSCS Gas Service Engineer Blue card, applicants must provide the following:

- A correctly completed application form plus appropriate fee.
- A copy of the Level 2 NVQ Diploma, Level 2 NVQ/SVQ or City & Guilds Craft Certificate.
- Confirmation of current Gas Safe Registration
- Evidence of completing appropriate Health, Safety and Environment training
- Evidence of working within the Plumbing and Mechanical services industry

Note: NARIC equivalence reports

vi. Those applying for cards by providing NARIC equivalence reports are also required to provide a copy of valid photographic identification (e.g. Biometric Residence Permit or Passport). This should be included at the time of application along with the NARIC equivalence report. Failure to submit a copy of valid photographic ID with the application form will result in the application being returned to the applicant.

Any applicant who needs to pass a Health, Safety and Environment test before applying for their card should visit:
https://www.jib-pmes.org/health-and-safety-test/

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