

# JIB-PMES CSCS SMARTCARD Application: **Gas Operative Blue Card**

Return to: JIB-PMES, Lovell House, Sandpiper Court, Phoenix Business Park, Eaton Socon, St Neots, Cambs. PE19 8EP or email to: [info@jib-pmes.org.uk](mailto:info@jib-pmes.org.uk)

## Preliminary information

If you are an **individual** applicant, making a card application for yourself, please tick here to confirm:

If you are an **employer** representative, making a card application on behalf of an employee, please tick here to confirm:

If you are a **third party** (e.g. Agency) representative making a card application on behalf of someone else, please tick here:

**Important note: The cardholder retains the right to possession and use of the card, regardless of who makes the card application or, indeed, who makes payment.**

## Section 1 Your details

Title: (Mr, Mrs, etc.)

First name:

Surname:

Home Address:



Postcode:

Date of birth:

Mob. No.

NI Number:

Email address:

Please provide your membership number if you are a UNITE THE UNION member as you may be entitled to a free card:

### Colour Photo

This photo will be electronically scanned. Please ensure a passport-style photo fits inside the red box. Failure to do so will result in your application being rejected. If posting, please write your national insurance number on the back.

## Section 2 Gas Operative

The JIB-PMES will accept registration card applications for Gas Operative blue cards from those who can provide:

- 1.) Confirmation of a valid Health, Safety and Environmental test pass (e.g. copy of pass letter/certificate)
- 2.) Evidence of having completed appropriate training/qualification(s). Details of the qualifications that are required/acceptable for each occupation are included on the JIB-PMES website
- 3.) Current individual Gas Safe Registration (this must be **individual** Gas Safe Registration, **NOT company** Gas Safe Registration)
- 4.) Fully completed application form (sections 1- 6, including employer details, payment method and signed declaration)

Applicants should complete this section to confirm they meet the minimum qualification requirements + the requirement for holding individual Gas Safe Registration.

### A.) Qualifications

To apply for a JIB-PMES CSCS Gas Operative Blue Registration card, applicants **MUST** be able to provide evidence of having met **at least one** of the following criteria:

Please tick against the qualification evidence that is being submitted:

- i. Completion of a Gas Industry approved 'Managed Learning Programme' (e.g. BPEC Domestic Gas Foundation; Blueflame Certification Pathway to Gas etc.) + current, valid ACS certification
- ii. Current, valid ACS certification

### B.) Gas Safe Registration

Please provide your individual **Gas Safe Licence** number:

**Note - applications will be returned if a valid Gas Safe Licence number is not provided**

Please remember to include/attach evidence of qualification achievement in support of your application. Applicable fees must be paid in full at the time of application and are non-refundable. It is therefore essential that you include **ALL** required documentation with your application.

**C.) Costs: Tick which type of application you are making**  Standard application (£45.00)  Fast-track application (£105.00)

With **standard applications** it can take **up to 28 days** from the receipt of all required documentation for your card to arrive. For an additional payment of £60.00 (plus standard card fee) you can request your application to be **fast tracked**. When an application is fast tracked, we aim for you to receive your card **within 4 working days**. We require a completed application form, all supporting documentation and cleared payment by credit/debit card, postal order, or BACS transfer (**cheques are not acceptable**). Please tick the above box to fast track your application.

### Section 3 Health, Safety and Environment Training

#### 1. JIB-PMES HS&E test for PMES Operatives / CITB Health, Safety and Environment (HS&E) Test

If you have passed the JIB-PMES or the CITB HS&E test, please tick this box  and ensure you send a copy of your test pass confirmation with this application.

#### 2. Other applicable Health and Safety Tests

If you have passed any other acceptable Health and Safety tests/courses within the last 2 years, please **ensure you send a copy of your test/course certificate** with this application.

Failure to provide a copy of your H&S test pass could result in your application form being returned.

For a list of acceptable tests, please visit our website: <https://www.jib-pmes.org/health-and-safety-test/>

### Section 4 Employment details

Please provide details of your current employer or a company you have worked for (not a domestic client). If you are self-employed we will accept a company you have sub-contracted for. Your own company details are not acceptable.

Contact person (must be a senior member of staff/Director):

Company Name:

Telephone number:

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Address:

Postcode:

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Please tick box if employer is a 'paid up' JIB-PMES Participant

Email Address:

Please note that checks will be made with the contact person to ensure that details included on this form are accurate and that you are, or have been employed in the PHMES sector.

### Section 5 Declaration

#### Applicant Declaration

By signing the below declaration, I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its suppliers for the purpose of processing my JIB-PMES CSCS registration card application. As part of the application process it may also be necessary to share your information with employers, labour agencies, training providers and awarding organisations for verification purposes.

I understand that my personal data will be stored in a secure database and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: [www.jib-pmes.org](http://www.jib-pmes.org)); the JIB-PMES Privacy Policy and the Data Protection Act 2018.

I also agree that the information contained in this application form may be used by the JIB-PMES or shared with selected third parties in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry.

#### Important Information:

- I acknowledge that full payment will be taken at the time of application and is non-refundable. I understand that I have up to 90 days from submitting my application form to provide any missing or additional information required for my application. If this process takes longer than 90 days, I understand that I am liable for the payment of another application fee.
- The card remains the property of the JIB-PMES and can be withdrawn at any time.
- If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.

Signed:

Date:

D	D	M	M	Y	Y	Y	Y

**Payment options (Please tick)**

Please select one of the following payment options for your application:    **Standard £45.00**     **Fast-track £105.00**     **No charge\***

For standard applications card delivery is expected within 28 days of receipt of a correctly completed application form. The fast-track service **guarantees** card delivery within 4 working days of a correctly completed application form. Those wishing to access the Fast-track service **MUST** pay for their card via credit/debit card payment method. Fast-track applications cannot be paid for with cheques or postal orders.

*\*Card applications will only incur no charge if the applicant is either a member of Unite (confirm in Section 1) OR is employed by a 'paid up' JIB-PMES participant company (Section 4).*

**Payment method (Please tick)**

I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type:                      Debit                       Credit

Card number:                     

Expiry Date:                                            

Security code:  
(last 3 digits from  
the back of the card)                     

Cardholder address:                     

Cardholder signature:                     

Cardholder contact telephone number:                     

Cardholder email address:                     

**ALTERNATIVE METHODS OF PAYMENT**

- Credit/Debit card payment over the phone: Please call 01480 476925 for instructions
- BACS: Please phone the JIB-PMES on 01480 476925 for instructions

**Payment Notes:**

1. Full payment is taken at the point of application and is non-refundable.
2. If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above, please use one of the other methods of payment.
3. Where card payment details are provided, these will be securely destroyed as soon as payment has been taken.
4. Invoices will not be provided before or after payment.
5. Receipts must be requested at the time of application.
6. The JIB-PMES phone lines are open between 10am – 12pm and then again between 2pm – 4pm Monday to Friday each week.

- i. A blue JIB-PMES CSCS Gas Operative card is issued to those who have achieved the following:
  - o Applicants who can provide evidence of having completed **any** of the following Managed Learning Programmes, and who can provide evidence of holding current, valid, ACS certificates:
    - BPEC Domestic Gas Foundation
    - Blueflame Certification – Pathway to Gas
    - Cert-ain Gas Diploma
    - NICEIC Domestic Elementary Gas Certificate
  - o Applicants who can provide evidence of holding current, valid, ACS certificates.
- ii. JIB-PMES CSCS Registration Cards issued on this basis may be valid for up to five years, and can be renewed after that period (subject to renewal rules).
- iii. This route of entry is permanently open.
- iv. All applicants for this category of card **MUST** be able to provide evidence of current, valid **INDIVIDUAL Gas Safe Registration**.
- v. For Applicants with qualifications achieved outside the UK, please refer to the JIB-PMES Registration Scheme Guidance or the JIB-PMES website.
- vi. To obtain a Gas Operative (Blue) JIB-PMES CSCS card, applicants must provide the following:
  - A correctly completed application form plus appropriate fee.
  - A copy of the Managed Learning Programme completion certificate + current valid ACS certificates; Or current valid ACS certificates
  - Confirmation of current, valid Gas Safe Registration
  - Evidence of completing appropriate Health, Safety and Environment training
  - Evidence of working within the Plumbing and Mechanical Engineering Services industry

**Note: UK ENIC equivalence reports/Industry Skills Statements**

- vii. Those applying for cards by providing **UK ENIC equivalence reports/Industry Skills Statements** are also required to provide a copy of valid photographic identification (e.g. Biometric Residence Permit or Passport). This should be included at the time of application along with the UK ENIC equivalence report/Industry Skills Statement. Failure to submit a copy of valid photographic ID with the application form will result in the application being returned to the applicant.