

JIB-PMES CSCS SMARTCARD Registration Application – Plumber's Mate/Labourer Green card

Return to: JIB-PMES, Lovell House, Sandpiper Court, Phoenix Business Park, Eaton Socon,
St Neots, Cambs. PE19 8EP or email to: info@jib-pmes.org.uk

Preliminary information

If you are an **individual** applicant, making a card application for yourself, please tick here to confirm: ☐

If you are an **employer** representative, making a card application on behalf of an employee, please tick here to confirm: ☐

If you are a **third party** (e.g. Agency) representative making a card application on behalf of someone else, please tick here: ☐

Important note: The cardholder retains the right to possession and use of the card, regardless of who makes the card application or, indeed, who makes payment.

Section 1

Your details

Title: (Mr, Mrs, etc.)		Gender*:	(Please leave blank if you would prefer not to say)				
First name:							
Surname:							
Home Address:							
Postcode:							
Date of birth:							
NI Number:							
Mobile Tel. No.							
Email address:							
Please provide your membership number if you are a UNITE THE UNION member as you may be entitled to a free card:							

*This information is requested for the sole purpose of ascertaining data on the composition of the plumbing and mechanical engineering services sector in terms of gender representation. This data will be treated and stored correctly, and securely, in accordance with our responsibilities under GDPR and the Data Protection Act 2018.

Section 2

Card type and cost

Card Details	Costs (Tick which type of application you are making)	
	Standard application	Fast track application
Plumber's Mate/Labourer green	£45.00 ☐	£105.00 ☐

FAST TRACK OPTION

With **standard applications** it can take **up to 28 days** from the receipt of all required documentation for your card to arrive. For an additional payment of £60.00 (plus standard card fee) you can request your application to be **fast tracked**. When an application is fast tracked, we aim for you to receive your card **within 4 working days**. We require a completed application form, all supporting documentation and cleared payment by credit/debit card. Please tick the above box to fast track your application.

Section 3 Health, Safety and Environment Training

1. Health, Safety and Environment (HS&E) Test

If you have passed the JIB-PMES or the CITB HS&E test, please tick this box and ensure you send a copy of your test pass confirmation with this application. ☐

2. Other applicable Health and Safety Tests

If you have passed any other acceptable Health and Safety tests/courses please **ensure you send a copy of your test/course certificate** with this application.

Failure to provide a copy of your HS&E test pass could result in your application form being returned.

For a list of acceptable tests, please visit our website: <https://www.jib-pmes.org/health-and-safety-test/>

3. Additional requirements for Green card applicants

Since March 2017 it has been a requirement for anyone applying for a Green Plumber's Mate or Labourer card to complete either the:

- Level 1 Award in Health and Safety in a Construction Environment
- Or
- An appropriate equivalent Health & Safety course/qualification.

In addition to passing the CITB HS&E test.

All card applicants must therefore tick to confirm they meet the requirements outlined at either 3A, 3B or 3C as detailed below.

3A. L1 Award in Health and Safety in a Construction Environment

If you have achieved the L1 Award in Health and Safety in a Construction Environment, please tick this box ☐ and **ensure to include a copy of your certificate** with this application.

3B. Appropriate equivalent Health & Safety course/qualification

Appropriate equivalent qualifications are listed below with the full list also being included in the Guidance Notes section of this form and on the JIB-PMES website: www.jib-pmes.org.

- | | |
|-----------------------------------|---|
| • CITB | Site Safety Plus – Health and Safety Awareness |
| • COSAC | Safe2Site |
| • Drilling and Sawing Association | DSA Health and Safety Awareness Course |
| • IOSH | Safety, Health and Environment for Construction Workers |
| • NOCN | Health and Safety Awareness in Construction |
| • NPORS | Site Safety Awareness course |
| • SPA – Safety Pass Alliance | SPA – Core Construction Course |

If you have achieved one of these, please tick this box ☐ and **include a copy of the certificate you received** with your application. Please note that the achievement of one of the equivalent qualifications only exempts applicants from having to do the L1 Award in Health and Safety in a Construction Environment qualification.

3C. Plumbing 'Technical Certificate' course/qualification

Applicants who have completed the City and Guilds 6129 or 6035 Plumbing Studies qualifications (or BPEC/EAL equivalent qualifications) will not have to complete the L1 Award in Health and Safety in a Construction Environment qualification. These qualifications are also classified as appropriate equivalent qualifications for the purposes of Green Plumber's Mate/Labourer card applications. If you have achieved one of these qualifications, please tick this box ☐ and **ensure to include a copy of your certificate** with this application.

ALL APPLICANTS MEETING THE REQUIREMENTS OUTLINED AT EITHER 3A, 3B OR 3C MUST ALSO PASS A SUITABLE HS&E TEST.

Section 4

Declaration

Applicant Declaration

By signing the below declaration, I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its suppliers for the purpose of processing my JIB-PMES CSCS card application. As part of the application process it may also be necessary to share your information with employers, labour agencies, training providers and awarding organisations for verification purposes.

I understand that my personal data will be stored in a secure database and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: www.jib-pmes.org); the JIB-PMES Privacy Policy and the Data Protection Act 2018.

I also agree that the information contained in this application form may be used by the JIB-PMES or shared with selected third parties in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry.

Important Information:

- * I acknowledge that full payment will be taken at the time of application and is non-refundable. I understand that I have up to 90 days from submitting my application form to provide any missing or additional information required for my application. If this process takes longer than 90 days, I understand that I am liable for the payment of another application fee.
- * The card remains the property of the JIB-PMES and can be withdrawn at any time.
- * If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.

Signed:

Date:

D D		M M		Y Y Y Y			

Section 5 Payment details

Please tick to confirm application type and fee: **Standard - £45.00** ☐

Fast track - £105.00 ☐

If you have selected fast track, please ensure that the fast track box on page 1 is also ticked.

Payment options

Credit/Debit card authorisation

Payment is taken remotely, please complete following details:

I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type: ☐ Debit ☐ Credit

Card number:

--	--	--	--

Expiry Date:

--	--	--	--

Security code:

(last 3 digits from the back of the card)

--	--	--

Cardholder name:

--

Cardholder address:

--

Cardholder signature:

--

Cardholder contact telephone number:

--

Cardholder email address:

--

ALTERNATIVE METHODS OF PAYMENT

- Credit/Debit card payment over the phone: Please call 01480 476925 for instructions
- BACS: Please phone the JIB-PMES on 01480 476925 for instructions

Payment Notes:

1. Full payment is taken at the point of application and is non-refundable.
2. If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above, please use one of the other methods of payment.
3. Where card payment details are provided, these will be securely destroyed as soon as payment has been taken.
4. Invoices will not be provided before or after payment.
5. Receipts must be requested at the time of application.
6. The JIB-PMES phone lines are open between 10am – 12pm and then again between 2pm – 4pm Monday to Friday each week.

Section 6

Plumber's Mate/Labourer Green Card

Plumber's Mate/Labourer Green Card

Applicants for this type of card **MUST** choose one of the following designations to appear on the front of the card:

- Plumber's Mate ☐
- Labourer ☐

If these boxes are left unticked, the occupation 'Labourer' will appear on your CSCS card by default.

Employment Details

Please provide details of your current employer or a company you have worked for (not a domestic client). If you are self-employed, we will accept a company you have sub-contracted for. Your own company details are not acceptable.

Company Name:

Address:

Postcode:

Telephone number:

Email Address:

Employer signature:

Name of signatory:

Position in Company:

Section 7 Card Delivery

CARD DELIVERY DETAILS

Please tick this box if you would like the card to be delivered to the **applicant's home address**:

☐

Please tick this box if you would like the card to be delivered directly to the **employer**:

☐

Important note: The cardholder retains the right to possession and use of the card, regardless of who makes the card application or, indeed, who makes payment.

Or, if you would like the card to be delivered to an alternative address please enter those details here:

Section 8

Guidance Notes

Plumber's Mate/Labourer UK-PMES CSCS Registration Card (Green)

- i. A Green JIB-PMES CSCS Card is issued to Plumber's Mates/Labourer's who:
 - Pass the Level 1 Award in Health and Safety in a Construction Environment qualification (or equivalent qualification); and
 - Pass either the JIB-PMES or CITB Health, Safety and Environment operative test
- ii. JIB-PMES CSCS Registration Cards issued on this basis are valid for up to five years, and may be renewed after that period (subject to renewal rules).
- iii. This route of entry is permanently open.
- iv. To obtain a Plumber's Mate/Labourer JIB-PMES CSCS Registration Card applicants must:
 - Correctly complete an application form and supply the appropriate fee
 - Pass the Level 1 Award in Health & Safety in a Construction Environment or an equivalent qualification (see list below)
 - Pass either the JIB-PMES or CITB Health, Safety and Environment operative test.

IMPORTANT NOTE: SPECIFIC REQUIREMENTS FOR THE GREEN PLUMBER'S MATE/LABOURER CARD

Since March 2017 new green card applicants have been required to complete a **Level 1 Award in Health & Safety in a Construction Environment** qualification or an appropriate equivalent qualification. Evidence of the qualification achieved must be provided with the application. The latest news and updates relating to this are available on the JIB-PMES website www.jib-pmes.org

APPROPRIATE EQUIVALENT QUALIFICATIONS

The following courses/qualifications are also currently acceptable as alternatives to the L1 Award in Health and Safety in a Construction Environment qualification. If you have achieved one of these, please include a copy of the certificate you received with your application. Please note that the achievement of one of the following qualifications only exempts applicants from having to do the L1 Award in Health and Safety in a Construction Environment qualification. **ALL APPLICANTS STILL NEED TO PASS EITHER THE JIB-PMES OR CITB HS&E TEST.**

- | | |
|-----------------------------------|---|
| • CITB | Site Safety Plus – Health and Safety Awareness |
| • COSAC | Safe2Site |
| • Drilling and Sawing Association | DSA Health and Safety Awareness Course |
| • IOSH | Safety, Health and Environment for Construction Workers |
| • NOCN | Health and Safety Awareness in Construction |
| • NPORS | Site Safety Awareness course |
| • SPA – Safety Pass Alliance | SPA – Core Construction Course |

Note: Applicants who have completed the City and Guilds 6129 or 6035 Plumbing Studies qualifications (or BPEC/EAL equivalent qualifications) will not have to complete the L1 Award in Health and Safety in a Construction Environment qualification. These qualifications are also classified as appropriate equivalent qualifications for the purposes of Green Plumber's Mate/Labourer card applications. **APPLICANTS PROVIDING THESE QUALIFICATIONS STILL NEED TO PASS THE CITB HS&E TEST.**

REGARDLESS OF ANY EVIDENCE THAT IS INCLUDED WITH THIS CARD APPLICATION, THE ONLY OCCUPATIONS THAT WILL BE INCLUDED ON THE REVERSE OF THE CARD WILL BE THAT OF EITHER 'PLUMBER'S MATE' OR 'LABOURER'

Note: UK ENIC / ECCTIS Industry Skills Statements

- v. Those applying for cards by providing UK ENIC Statement of Comparability / ECCITS Industry Skills Statements are also required to provide a copy of valid photographic identification (e.g. Biometric Residence Permit or Passport). This should be included at the time of application along with the UK ENIC / ECCTIS Industry Skills Statement. Failure to submit a copy of valid photographic ID with the application form will result in the application being returned to the applicant.

Any applicant who needs to pass a Health, Safety and Environment test before applying for their card should visit: <https://www.jib-pmes.org/health-and-safety-test/>