

JIB UK-PMES CSCS Registration Renewal/Replacement (SMARTCARD)

Section 1

Renewal or Replacement (for existing JIB-PMES cardholders only)

Please note that all JIB-PMES CSCS Registration cards are now SMARTCARDS. These cards contain a chip which enables card details to be read electronically. The cost of these cards is £40.00, unless one of the payment exemptions applies. This is now the cost of card renewal.

Please tick one of the following two options:

OPTION 1 - RENEWAL for an expired or soon to be expired JIB-PMES card

Please provide evidence of a recent approved health & safety test pass, a recent photo and payment

OPTION 2 - REPLACEMENT for a lost or stolen JIB-PMES card

Please provide payment with this form – we do not require a new photo or health & safety test pass

**Colour Photo
(RENEWAL ONLY)**

This photo will be electronically scanned. Please ensure a passport-style photo fits inside the red box. Failure to do so will result in your application being rejected. If posting please write your national insurance number on the back

Name:

Address:

National Insurance number:

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Existing card registration number – (Renewals only)

Email address:

Telephone number:

Date of birth:

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If you are renewing a Plumbing Related Gas, Gas Service Engineer or Gas Service Fitter card, please provide a **current** Gas Safe Licence number:

Employer (Name and address):

If you are unemployed please tick this box

Payment exemptions

Exemption 1 – Applicant is employed by JIB-PMES participant company which is purchasing holiday credits for them

Exemption 2 – Applicant is a fully paid up member of UNITE the Union

UNITE Membership number

Please make cheques/postal orders payable to JIB-PMES. You may also pay by credit/debit card over the phone.

Return address:

JIB-PMES, Lovell House, Sandpiper Court, Phoenix Business Park, Eaton Socon, St Neots, Cambs, PE19 8EP.

Help desk: 01480 476925

Email: info@jib-pmes.org.uk

Please note: The card remains the property of the JIB-PMES and can be withdrawn at any time.

FAST TRACK OPTION

For an **additional** payment of £60.00 (plus standard card fee) you can request your application to be fast tracked. We aim for you to receive your card within 4 working days. We require a completed application form, all supporting documentation and cleared payment by credit/debit card, postal order, or BACS transfer (**cheques are not acceptable**). Please tick the box to fast track your application.

Section 2

Declaration

By signing the below declaration I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its related companies for the purpose of processing my JIB UK-PHMEs card application. This may include passing on information to employers, labour agencies or training providers; and for this purpose, the data provided may be entered onto a secure database accessible via a website in accordance with the Data Protection Act 2018. I understand that my personal data will be retained by the JIB-PMES and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: www.jib-pmes.org) and the JIB-PMES Privacy Policy.

I also agree that the information contained in this application form may be used by the JIB-PMES and its related companies in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry, and that information from this application may be held on a database by the JIB-PMES in accordance with the Data Protection Act 2018 and the JIB-PMES Privacy Policy.

Important Information:

- * If your application has been through the initial assessment stage and you decide to withdraw your application an administration fee will be deducted from the refund of your fee. Maximum timescale for refunds is 6 months.
- * The card remains the property of the JIB-PMES and can be withdrawn at any time.
- * If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.
- * I agree that the JIB-PMES accepts no responsibility or liability for my Registration Card should it be lost in the post.

Signed:

Date: D D M M Y Y Y Y

Section 3

Card payment authorisation (do not complete if submitting form by email)

Please tick to confirm application type and fee: **Standard - £40.00**

Fast track - £100.00

If you have selected fast track, please ensure that the fast track box on page 1 is also ticked.

I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type: Debit Credit

Card number:

Expiry date:

Security code:
 (last 3 digits from the back of the card)

Cardholder's address:

Cardholder's signature:

Cardholder's contact telephone number:

Email address:

ALTERNATIVE METHODS OF PAYMENT

- BACS: Please phone the JIB-PMES on 01480 476925 for instructions
- POSTAL ORDER: Made payable to JIB-PMES
- CHEQUE: Made payable to JIB-PMES (Standard applications only)

Notes:

- 1.) If you wish to pay by Credit/Debit card authorisation **YOU MUST** post this application to us. **PLEASE DO NOT EMAIL** a completed Section 3 to us. If you want to email your application to us, **YOU MUST** choose one of the alternative payment methods and leave Section 3 blank.
- 2.) If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above please use one of the other methods of payment. **Applications without payment will not be processed.**
- 3.) Invoices will not be provided before or after payment.
- 4.) Receipts must be requested at the time of application.
- 5.) All details on this page will be destroyed following successful payment.