

JIB-PMES CSCS SMARTCARD Registration Application – Site Visitor Yellow card

Return to: JIB-PMES, Lovell House, Sandpiper Court, Phoenix Business Park, Eaton Socon,
 St Neots, Cambs. PE19 8EP or email to: info@jib-pmes.org.uk

Section 1 Your details

Title: (Mr, Mrs, etc.)

First name:

Surname:

Home Address:

Postcode:

Date of birth:

NI Number:

Home Tel. No.

Mobile Tel. No.

Email address:

Please provide your membership number if you are a UNITE THE UNION member as you may be entitled to a free card:

Colour Photo

This photo will be electronically scanned. Please ensure a passport-style photo fits inside the red box. Failure to do so will result in your application being rejected. If posting, please write your national insurance number on the back.

Section 2 Card type and cost

	Costs (Tick which type of application you are making)	
Card Details	Standard application	Fast track application
Site Visitor Yellow	£40.00 <input type="checkbox"/>	£100.00 <input type="checkbox"/>
FAST TRACK OPTION		
<p>With standard applications it can take up to 28 days from the receipt of all required documentation for your card to arrive. For an additional payment of £60.00 (plus standard card fee) you can request your application to be fast tracked. When an application is fast tracked, we aim for you to receive your card within 4 working days. We require a completed application form, all supporting documentation and cleared payment by credit/debit card or PO payment only, cheques are not acceptable for fast track applications. Please tick the above box to fast track your application.</p>		

Section 3 Health, Safety and Environment Training

1. CITB Health, Safety and Environment (HS&E) Test

If you have passed the CITB HS&E test within the past 2 years please tick this box and ensure you send a copy of your test pass letter with this application.

2. Other applicable Health and Safety Tests

If you have passed any other acceptable Health and Safety tests/courses within the last 2 years please ensure you send a copy of your test/course certificate with this application. For a list of acceptable tests, please visit our website: www.jib-pmes.org

Failure to provide a copy of your H&S test pass could result in your application form being returned.

Also make sure you have completed an acceptable UK qualification in 'Health and Safety in a Construction Environment' or undertaken an equivalent course. A full list of acceptable alternative courses/qualifications is in the guidance notes in Section 6 of this application form and also on the JIB-PMES website. www.jib-pmes.org

Section 4 Declaration

Applicant Declaration

By signing the below declaration, I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its suppliers for the purpose of processing my JIB-PMES CSCS card application. As part of the application process it may also be necessary to share your information with employers, labour agencies, training providers and awarding organisations for verification purposes.

I understand that my personal data will be stored in a secure database and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: www.jib-pmes.org); the JIB-PMES Privacy Policy and the Data Protection Act 2018.

I also agree that the information contained in this application form may be used by the JIB-PMES or shared with selected third parties in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry.

Important Information:

- * I acknowledge that full payment will be taken at the time of application and is non-refundable. I understand that I have up to 90 days from submitting my application form to provide any missing or additional information required for my application. If this process takes longer than 90 days, I understand that I am liable for the payment of another application fee.
- * The card remains the property of the JIB-PMES and can be withdrawn at any time.
- * If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.

Signed:

Date:

D	D	M	M	Y	Y	Y	Y

Section 5

Payment details

Please tick to confirm application type and fee: **Standard - £40.00**

Fast track - £100.00

If you have selected fast track, please ensure that the fast track box on page 1 is also ticked.

Payment options

Credit/Debit card authorisation

Payment is taken remotely, please complete following details:
I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type: Debit Credit

Card number:

Expiry Date:

Security code:
(last 3 digits from the back of the card)

Cardholder address:

Cardholder signature:

Cardholder contact telephone number:

Cardholder email address:

ALTERNATIVE METHODS OF PAYMENT

- BACS: Please phone the JIB-PMES on 01480 476925 for instructions
- POSTAL ORDER: Made payable to JIB-PMES
- CHEQUE: Made payable to JIB-PMES (Standard applications only)

Notes:

1. Full payment is taken at the point of application and is non-refundable.
2. Cheques and Postal Orders should be made payable to 'JIB-PMES'.
3. Where cheques are used as the payment method, applications will not be processed until the payments have cleared the banking system (typically 7 days from receipt).
4. If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above, please use one of the other methods of payment.
5. Where card payment details are provided, these will be securely destroyed as soon as payment has been taken.
6. Invoices will not be provided before or after payment.
7. Receipts must be requested at the time of application.

Section 6

Site Visitor Card

(For guidance notes see next page)

Name:

National Insurance Number:

Site Visitor Yellow card

Occupation (*see note below)

Employer Declaration

I certify that the details provided by the applicant are correct to the best of my knowledge and that the photograph is a true likeness.

The applicant has been known to me for years.

Company Name:

Address:

Postcode:

Telephone Number:

Email Address:

Signature

Date:

D D M M Y Y Y Y

Print Name

Position in Company:

*** Note: This card must only be used by those who are genuine visitors to site rather than site workers. Possession of a site visitor card only will not allow holders to complete any work with tools while on site (other than those required for use by delivery drivers during loading/unloading operations).**

Site Visitor JIB-PMES CSCS Registration Card (Yellow)

- i. A Yellow JIB-PMES CSCS card is issued to site visitors who pass a General CSCS site safety test and who have confirmation from their employer of the occupation they are employed in.
- ii. JIB-PMES CSCS Registration cards issued on this basis are valid for up to five years, and may be renewed after that period (subject to renewal rules).
- iii. This route of entry is permanently open.
- iv. To obtain a Site Visitor JIB-PMES CSCS Registration card, applicants must provide the following:
 - A correctly complete application form and the appropriate fee.
 - Pass the CITB Health, Safety and Environment test.