

Section 3 Card Type and Cost

HETAS Registered Operative

The JIB-PMES will accept registration card applications for HETAS Registered Operative blue cards from those who can provide:

- 1.) Confirmation of a valid Health, Safety and Environment test pass (e.g. copy of pass letter/certificate)
- 2.) Evidence of having completed appropriate training/qualification(s). Details of the qualification evidence that is required/acceptable is included on the JIB-PMES website
- 3.) Current, valid HETAS Registration (this must be **individual** HETAS Installer number, **NOT** the company HETAS Registration number)
- 4.) Fully completed application form (sections 1- 6, including employer details, payment method and signed declaration)

A.) Qualification categories

To apply for a JIB-PMES CSCS HETAS Registered Operative Blue Registration card, applicants **MUST** be able to provide evidence of having met the following qualification requirements for at least **one** of the below categories:

Please tick against the qualification category(s) for which evidence is provided:

- | | | | |
|------|--------------------------------------|--------------------------|--|
| i. | HETAS Installer (Appliances) | <input type="checkbox"/> | (Requires HETAS H003, H004) |
| ii. | HETAS Installer (Chimneys and Flues) | <input type="checkbox"/> | (Requires HETAS H003, H006) |
| iii. | HETAS Approved Chimney Sweep | <input type="checkbox"/> | (Requires HETAS H003 or H009) |
| iv. | HETAS Approved Service Technician | <input type="checkbox"/> | (Requires HETAS H003, H004 + H009 or H005DE + H009) |
| v. | HETAS Biomass Appliance Installer | <input type="checkbox"/> | (Requires HETAS H005/DE/SM) |

The categories chosen above will appear on the reverse of the card.

B.) HETAS Registration

Please provide your HETAS Installer and/or HABMS Scheme registration number:

Note - applications will be returned if a valid HETAS Installer number is not provided.

Please remember to include/attach evidence of qualification achievement in support of your application. Applicable fees must be paid in full at the time of application and are non-refundable. It is therefore essential that you include **ALL** required documentation with your application.

C.) Costs: (Tick which type of application you are making) Standard application (£45.00) Fast-track application (£105.00)

Section 4 Health, Safety and Environment Training

1. NVQ/SVQ Exemption (applicable for blue cards)

If you have obtained a relevant Level 2 National Vocational Qualification (NVQ/SVQ); NVQ Diploma or applicable Diploma qualification within the past two years, tick this box and include a copy of your completion certificate with your application.

Please Note: C&G 6035 or equivalent VRQ certificates are NOT acceptable.
Those providing a NARIC equivalence report are NOT entitled to any NVQ/SVQ exemption

The exemption period is for a maximum of 2 years from the date on the completion certificate.

2. Health, Safety and Environment (HS&E) Test

If you have passed the JIB-PMES or the CITB HS&E test, please tick this box and ensure you send a copy of your test pass confirmation with this application.

3. Other applicable Health and Safety Tests

If you have passed any other acceptable Health and Safety tests/courses please **ensure you send a copy of your test/course certificate** with this application.

Failure to provide a copy of your HS&E test pass could result in your application form being returned.

For a list of acceptable tests, please visit our website: <https://www.jib-pmes.org/health-and-safety-test/>

Section 5 Declaration

By signing the below declaration, I certify that the details on this application form are correct and complete to the best of my knowledge.

I understand and agree that the information on this application form will be used by the JIB-PMES and its suppliers for the purpose of processing my JIB-PMES CSCS card application. As part of the application process it may also be necessary to share your information with employers, labour agencies, training providers and awarding organisations for verification purposes.

I understand that my personal data will be stored in a secure database and processed in accordance with the requirements of the JIB-PMES Privacy Statement (which can be accessed on the JIB-PMES website: www.jib-pmes.org); the JIB-PMES Privacy Policy and the Data Protection Act 2018.

I also agree that the information contained in this application form may be used by the JIB-PMES or shared with selected third parties in relation to the provision of other services associated with my employment in the plumbing and mechanical engineering services industry.

Important Information:

- * I acknowledge that full payment will be taken at the time of application and is non-refundable. I understand that I have up to 90 days from submitting my application form to provide any missing or additional information required for my application. If this process takes longer than 90 days, I understand that I am liable for the payment of another application fee.
- * The card remains the property of the JIB-PMES and can be withdrawn at any time.
- * If all the relevant documentation is not enclosed with the application, the form and all supporting documentation will be returned.

Signed:

D	D	M	M	Y	Y	Y	Y

Section 6 Card Delivery

CARD DELIVERY DETAILS

Please tick this box if you would like the card to be delivered to the applicant's home address:

Please tick this box if you would like the card to be delivered directly to the employer:

Or, if you would like the card to be delivered to an alternative address please enter those details here:

Section 7 Payment details

Please tick to confirm application type and fee: **Standard - £45.00**

Fast track - £105.00

If you have selected fast track, please ensure that the fast track box on page 2 is also ticked.

Payment options

Credit/Debit card authorisation

Payment is taken remotely, please complete following details:

I hereby authorise the JIB-PMES to charge to the credit/debit card as detailed below.

Card type: Debit Credit

Card number:

Expiry Date:

Security code:
(last 3 digits from the back of the card)

Cardholder name:

Cardholder address:

Cardholder signature:

Cardholder contact telephone number:

Cardholder email address:

ALTERNATIVE METHODS OF PAYMENT

- Credit/Debit card payment over the phone: Please call 01480 476925 for instructions
- BACS: Please phone the JIB-PMES on 01480 476925 for instructions

Payment Notes:

- 1.) Full payment is taken at the point of application and is non-refundable.
- 2.) If we are unable to obtain payment from the above details the application will be rejected without further attempts to contact the cardholder. If you do not wish to complete the card details above, please use one of the other methods of payment.
- 3.) Where card payment details are provided, these will be securely destroyed as soon as payment has been taken.
- 4.) Invoices will not be provided before or after payment.
- 5.) Receipts must be requested at the time of application.
- 6.) The JIB-PMES phone lines are open between 10am – 12pm and then again between 2pm – 4pm Monday to Friday each week.

JIB-PMES HETAS Operative blue card

- i. A JIB-PMES CSCS HETAS Registered Operative blue card is issued to those who have provided qualifications confirming completion of any valid combinations of the following HETAS training courses, and who can demonstrate current, valid HETAS Installer registration and/or membership of the HETAS HABMS Scheme:
 - H001 Introduction to Solid Fuel
 - H002 Solid Fuel Regulations & Standards
 - H003 Dry Appliance Installer Course
 - H004 Wet Appliance Installer Course
 - H005DE Biomass Installer – Direct Entry Biomass Training
 - H005SM Biomass Service & Maintenance Training
 - H006 System Chimney Course
 - H008 Dry Pellet Stove Installer Course
 - H009 Service and Maintenance Course
- ii. JIB-PMES CSCS Registration Cards issued on this basis may be valid for up to five years, and can be renewed after that period (subject to renewal rules).
- iii. This route of entry is permanently open.
- iv. All applicants for this category of card **MUST** be able to provide evidence of current, valid **HETAS Installer Registration, or membership of the HETAS HABMS scheme**.
- v. To obtain a JIB-PMES CSCS HETAS Registered Operative blue card, applicants must provide the following:
 - A correctly completed application form plus appropriate fee.
 - Confirmation of having met the minimum qualification requirements for HETAS registration
 - Confirmation of current, valid HETAS registration
 - Evidence of completing appropriate Health, Safety and Environment training
 - Evidence of working within the Plumbing and Mechanical Engineering Services industry

Note: NARIC equivalence reports

- vi. **Those applying for cards by providing NARIC equivalence reports are also required to provide a copy of valid photographic identification (e.g. Biometric Residence Permit or Passport). This should be included at the time of application along with the NARIC equivalence report. Failure to submit a copy of valid photographic ID with the application form will result in the application being returned to the applicant.**

Any applicant who needs to pass a Health, Safety and Environment test before applying for their card should visit:

<https://www.jib-pmes.org/health-and-safety-test/>